



**BYLAWS of LOUDON YOUTH ATHLETIC ASSOCIATION  
LOUDON N.H. (Modified 1/22/08)**

**PURPOSE** - To promote and organize sports and recreational activities for residents in the Town of Loudon, New Hampshire.

**ARTICLE I - NAME**

**Section I:** The name of the organization shall be the Loudon Youth Athletic Association (LYAA) and has been duly registered and incorporated with the State of New Hampshire as a nonprofit organization.

**ARTICLE II - MEMBERSHIP**

**Section I:** Membership of this organization shall consist of the original incorporators, whose signatures are subscribed to the articles of incorporation, together with any person interested in promoting the recreational interest of the Town of Loudon, New Hampshire, who may hereafter desire to join the organization.

**Section II:** Anyone wishing to become a member of the Association may do so upon notification to the Association secretary.

**Section III:** Any person reaching the age sixteen (16) may upon fulfilling Section II become a member.

**Section IV:** Any member in good standing with the Association having attended two (2) meetings out of the last 10 will have the right to vote at any monthly meeting of that current fiscal year. Any member that has been present for at least two-thirds (2/3) of the monthly meetings of the prior fiscal year will be entitled to vote at the annual meeting or at special meetings of the current fiscal year.

**ARTICLE III - MANAGEMENT**

**Section I:** The management of this Association shall be conducted through its Board of Directors and such officers and committees as they shall appoint.

**ARTICLE IV – BOARD OF DIRECTORS AND GENERAL MEMBERSHIP**

**Section I:** The Board of Directors shall consist of nine (9) directors, four (4) of which shall be ex-officio members representing the President, Vice President, Secretary, and Treasurer of the Association, two (2) of which shall be the current commissioner/director of LYAA sponsored baseball and soccer, and three (3) at large directors, all of which will be elected by members at the annual meeting for a two year term. The three at-large directors will be elected on alternating years.

**Section II:** Five members shall constitute a quorum for transaction of Association business.





**Section III:** Vacancies. In case vacancies occur on the Board of Directors by reason of death, resignation, or otherwise, the remaining directors may at their option by two-thirds vote elect a successor or successors for the unexpired term or terms.

**Section IV:** Meetings. At least ten (10) monthly meetings of the general membership shall be held at such time and place as may be specified by resolution of the Board of Directors.

**Section V:** At the request of the president or any three members, the Secretary shall call a special meeting of the Association.

**Section VI:** The Association shall require any committees appointed by them to submit budgets for approval prior to the expenditures of any funds. The Association shall make any committee aware that the LYAA will be responsible for only approved expenditures.

**Section VII:** General Membership, Coaches, and Assistant Coaches. All participants in the LYAA will be required to annually submit a State of New Hampshire Criminal Background Check (CBC). The Board will pay the application fee for the CBC, not to exceed \$15.00. The Board reserves the right to dismiss applicants based on the results of their CBC.

**Section VIII:** Removal of Officers. A Board Member may be removed by two-thirds (2/3) vote at any properly convened meeting at which a quorum is present for just cause, including any violation of the terms and conditions of the Bylaws as stated herein including but not limited to failure to attend three (3) contiguous regularly scheduled board meetings unless absent with good cause. No vote of the board is required.

#### **ARTICLE V – DUTIES OF OFFICERS**

**Section I:** The officers of the Association shall be: President, Vice-President, Treasurer and Secretary, and be ex-officio members of the Board of Directors.

**Section II:** The officers and program commissioner (baseball and soccer) shall be elected from the eligible membership by plurality vote of the members present at the annual meeting. Vacancies occurring between such elections may be filled for the expired term by two-thirds vote of the Board of Directors at any monthly meeting. Any officer and commissioner may be removed from office by the affirmative vote of two-thirds vote of the Membership.

**Section III:** All officers shall take office immediately upon election and hold office for two years. The President, Secretary, and Baseball Commissioner will be elected on odd years. The Vice-President, Treasurer, and Soccer Commissioner will be elected on even years.

**Section IV:** The President shall preside at all meetings of the Association, shall appoint such committees as authorized by the Association, shall be a member ex-officio of all committees and shall carry on those other responsibilities assigned to him by the Bylaws of the Association.

**Section V:** The Vice President, during the absence or temporary incapacity of the President shall perform the duties and have the powers of the President.





**Section VI:** The Secretary shall keep all the Association records, including the minutes of the meeting, roster of members, lists of all committees and their members, shall post notice of regular and special Association meetings at least seven (7) days prior to the meetings, receive notification for membership and shall discharge all of the usual secretarial functions of the office required by the Bylaws of the Association.

**Section VII:** The Treasurer shall keep the accounts of the Association and have charge of its funds. All the Association funds shall be kept in the bank approved by the Association in the name of the Association. All funds are subject to withdrawal only by checks signed by the Treasurer or President or Vice President. Checks in the amount of one thousand dollars (\$1,000.00) or more shall require two signatures of the aforementioned officers. The Treasurer shall disburse the funds of the Association under the direction of the Association. A Treasurer's Report shall be prepared for each meeting and an annual report shall be prepared and submitted at the annual meeting.

**Section VIII:** At-Large Directors or other officers shall perform such duties and have such powers as may be assigned to them by the Board. The term shall last two years with alternating terms for two of the three at-large positions.

**Section VIII:** All officers shall have such other powers and duties as required by law.

#### **ARTICLE VI – FISCAL YEAR**

**Section I:** The fiscal year of the Association shall commence on January 1<sup>st</sup> to the 31<sup>st</sup> day of December.

#### **ARTICLE VII - MEETINGS**

**Section I:** The annual meeting of the members of the Association shall be held the fourth Tuesday of January at a time and place designated by the Board of Directors.

**Section II:** Written notices of the time and place of the annual meeting shall be prepared and posted conspicuously throughout the Town of Loudon by the Secretary at least (7) days prior to the meeting.

**Section III:** Special meetings of the Association may be called by three or more members or by the President.

**Section IV:** The majority of voting members present at the annual meeting shall constitute a quorum.

#### **ARTICLE VIII – NOMINATION PROCEDURE**

**Section I:** Nomination for officers, sports program commissioners/directors and committees will be accepted from the general membership.

**Section II:** The member should declare their candidacy by the fourth Tuesday in December or at December meeting, with a completed State of New Hampshire Criminal Background Application.





**ARTICLE IX - AWARDS**

**Section I:** Association funds may be used for membership awards, certificates, and/or trophies. This does not preclude donated awards secured with other than Association funds.

**Section II:** Special Awards. Special awards may be given for outstanding service to the Association or community or general program of the Association. Expenditures for these awards shall be approved by the Association prior to expenditure as in Article IV, Section VII of these Bylaws.

**ARTICLE X - AMENDMENTS**

**Section I:** These Bylaws may be amended at the annual meeting of the membership by a two-thirds vote of the members present. The membership must be notified of these proposed amendments in writing at least seven (7) days prior to the annual meeting.

